



STATE OF WASHINGTON

LOCAL RECORDS COMMITTEE

Office of the State Auditor • Office of the Attorney General • Office of the State Archivist

PO Box 40238 • Olympia, Washington 98504-0238 • (360) 586-4900

July 30, 2009 – 10:00 a.m.
Archives Conference Room, Olympia, WA

AGENDA

I. ROUTINE ITEMS

- A. Call to Order
- B. Introduction of Guests
- C. Approval of Minutes for March 26, 2009
- D. Adoption of Today's Agenda

II. ACTION ITEMS FOR COMMITTEE REVIEW/APPROVAL

- A. Revised *County Auditors Records Retention Schedule (RRS)*
- B. Revised *School Districts and Educational Service Districts RRS*
- C. Whatcom County (Electronic Records) – Russell Wood

III. OTHER BUSINESS

- A. Announcements from the State Archivist
- B. Update on Revision of Records Retention Schedules – Russell Wood

IV. NEXT MEETING – September 24, 2009, 10am

V. ADJOURNMENT